

## Law Enforcement Accelerated Program (LEAP) Frequently Asked Questions

**Q. If I am a police officer in another state, am I eligible to apply for the LEAP class?**

A. No. You must be currently working for a Kentucky Law Enforcement Agency or not have been separated or retired from a Kentucky Agency for more than twelve (12) months.

**Q. What do I have to do to be eligible?**

A. You must contact the nearest Kentucky State Police Post and submit the following documentation by November 16, 2018.

- a. Notarized LEAP Application
  1. EEO Form
  2. KSP Sworn Officer Recommendation Form
- b. Birth Certificate (copy) \*hospital copies will not be accepted
- c. Operator's License (copy)
- d. High School Diploma or GED Certificate (copy)
- e. Copy of Peace Officer Professional Standards (POPS) Certificate

You will be required to schedule an interview with the Post Commander at the nearest Kentucky State Police Post.

**Q. What if I began working for as a sworn law enforcement officer for an agency before I went to a training academy? Will that time count towards the two years work experience requirement?**

A. No, that time does not count because you were not yet a certified law enforcement officer. Only your experience from the date of your certification forward will count.

**Q. What do I do if I cannot find my high school diploma and the school does not keep copies of the diploma?**

A. You may request a copy of your high school transcript from the school and if it includes the graduation date we will accept this in lieu of the diploma.

**Q. Where do I get an application and what do I do with it when it is completed? Can I e-mail the application?**

A. The application can be found on the KSP Careers/Recruitment webpage. The application must be printed in order to be signed and notarized. It must be sent

along with the other required documents to your local State Police Post. For a map of Post locations visit <http://kentuckystatepolice.org/post-locations/>

**Q. How long is the Academy?**

A. The length of the training for this accelerated cadet class will be 12 weeks. It is a live-in academy from Sunday to Friday. You become a KSP employee with compensation and benefits once you report to the academy. This cadet class has been tentatively scheduled to start in the spring of 2019.

**Q. I have several tattoos; will these disqualify me from the application process?**

A. It depends on the location of the tattoo. According to KSP policy, candidates cannot have tattoos or body piercings visible while wearing an agency uniform. The uniform that exposes the most skin is the summer uniform, which is a short sleeve shirt and long pants. Tattoos that are visible in the uniform shirt are usually below the midpoint of the upper arm may be grounds for disqualification. The nature of the tattoo is insignificant regarding the enforcement of this policy. Other areas of concern would include the neck, head and hands. Typically, agency uniforms cover most other areas. All candidates with tattoos in these areas will be screened by agency personnel prior to the written exam. There are no waivers to this policy.

**Q. Where will I be assigned when I graduate the Academy?**

A. Each member of the graduating cadet class will be assigned to their home Post Location. We cannot guarantee your assignment within the Post Location.

**Q. How soon can I transfer to another post or specialty assignment?**

A. Each trooper must remain at his/her initial assignment for a minimum period of one (1) year before being eligible for a transfer to another Post Location. All Troopers work the road for three (3) years before being eligible for any specialty assignments.

**Q. How much are the health insurance premiums for state employees?**

A. Several plans are available for state employees and their families. Visit the Kentucky Employee Health Plan website at <https://personnel.ky.gov/Pages/healthinsurance.aspx> for information on plan rates and coverage.

**Q. Is there a probationary period for cadets that graduate from the Academy?**

A. Yes. Upon graduation from the Academy, Troopers shall be on probation for a period of one (1) year from the official date of graduation from the State Police

Academy and may be dismissed from employment at any time during the probationary period, with or without cause.