## **NONCRIMINAL JUSTICE AGENCY**

## LOCAL AGENCY SECURITY OFFICER (LASO) APPOINTMENT

All noncriminal justice agencies that have access to Criminal History Record Information, a subset of Criminal Justice Information, shall appoint a security point of contact known as a Local Agency Security Officer (LASO).

The LASO can be, but is not required to be, the Agency's Director.

A change in appointment of the LASO must be reported to the Law Information Network of Kentucky by returning this completed form to the address listed below.

SEND COMPLETED HARD-COPY FORM TO: Kentucky State Police Attn: Erin Oliver 1266 Louisville Road Frankfort, Ky 40601 Email: cjistraining@ky.gov	For additional information please visit:  www.fbi.gov/about-us/cjis/cjis-security-policy-resource-center/view  for FBI CJIS SECURITY POLICY  Questions/comments:  cjistraining@ky.gov		
LASO INFORMATION			
Appointed LASO (First Name, Last Name, M.I.)	Agency Name		Agency ORI
Agency Address	City	State	Zip Code
Work Phone Number	Fax Number		
Email Address	Agency Director Name (First Name, Last Name, M.I.)		
Has this person completed CJIS Training? YES $\square$ NO $\square$			
Approval			
Signature of Agency Director			Date

