



# KENTUCKY STATE POLICE

Matthew G. Bevin  
Governor

919 Versailles Road  
Frankfort, Kentucky 40601  
www.kentuckystatepolice.org

Richard W. Sanders  
Commissioner

## SECURITY AWARENESS TRAINING REQUEST

DATE \_\_\_\_\_

AGENCY NAME \_\_\_\_\_ ORI: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

AGENCY CONTACT : \_\_\_\_\_

( Point of contact for adding and removing names from agency)

EMAIL ADDR: \_\_\_\_\_ @ \_\_\_\_\_

### 5.2 Policy Area 2: Security Awareness Training

Basic security awareness training shall be required within six months of initial assignment, and biennially thereafter, for all personnel who have access to Criminal Justice Information (CJI). (reference CJIS Security Policy)

**NOTE: Blue Applicant Fingerprint Card Required CONVICTED FELON WILL NOT BE GRANTED ACCESS**

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NAME (shall include middle initial) Example: Smith, John M	DATE OF BIRTH mm/dd/yyyy	LAST FOUR SOCIAL	EMAIL ADDRESS (REQUIRED IF NO EMAIL THEN YOU WILL NEED ONE PRIOR TO REQUEST)	Prints

\_\_\_\_\_  
SIGNATURE OF AGENCY HEAD or DESIGNEE FOR AGENCY

Return Form To: KENTUCKY STATE POLICE CTB  
ATTN: LINK AUDIT STAFF  
1266 LOUISVILLE ROAD  
FRANKFORT, KENTUCKY 40601

Questions Email Address: [cjistraining@ky.gov](mailto:cjistraining@ky.gov)